



F.no-IIITD/GA/Horticulture/2013/30/014149

Dated : 28.09.2022

NOTICE INVITING QUOTATION (NIQ-10/2022)

Sealed item rate quotations are invited in **two envelope** system for the following work on behalf of the Registrar IIIT Delhi from Eligible Contractors for **Supply of Horticulture items**, so as to reach the office of the undersigned upto 3PM on **5th Oct 2022** in envelope to be opened on the same day at 3:00 PM, in the office of the CE, A-208 2nd Floor of old Academic Block, IIIT-D Campus, Okhla Phase-III New Delhi-110020 in presence of the intending bidders who so wish to attend.

EMD - Rs. 2,500/- (Rupees Two Thousand Five Hundred only) is to be submitted with tender document as earnest money. The above payment shall be made in the shape of deposit at pay order/demand draft of a scheduled bank issued in favour of “**IIIT Delhi Collection**” payable at New Delhi Note : MSME firms are exempted from EMD. However, such firms have to submit a Bid Security Declaration according to [Annexure-XX](#). If the MSME firms do not submit the Bid security Declaration, then the bid shall be rejected. Such firms have to submit documentary evidence in support of their firm’s MSME status along with an application for exemption.

1. The works shall be carried out as per the relevant CPWD / BIS Standards and Terms and conditions, Specifications, BOQ and areas/locations as directed complete.
2. **Time Allowed:** 30 days from issue of work order.
3. Schedule of quantity: As per enclosed BOQ. ([Annexure-A](#))
4. Clause 12 of GCC CPWD is applicable for EI/SI.
5. Contractor must visit site before quoting and fully satisfy himself of the site conditions.
6. The agency is required to submit its bids/quotations on their letter head.
7. Contractor must possess valid GST, PAN, and TIN no.
8. No T&P shall be issued to the Contractor .The contractor shall be provided with electricity and water at one point ,he shall make his own arrangements for further distribution of electricity , water supply and all other labour ,tools, plant and equipment etc as required for the works complete.



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9. **Eligibility Criteria:** The agencies must have satisfactory executed Horticulture/Landscape works in Govt Depts/PSU/Reputed Pvt sector /MNCs three works each of value Rs 0.50 Lac or two works each of Rs 0.75 Lac or one work of Rs 1.00 Lac during last 7 years. The applications not supported with requisite experience certificates/work order shall not be entertained. This will be enclosed in **Envelope- I**
 10. The priced bill of quantities, all duly signed by the authorized signatory of the firms. **Envelope- II**
 11. Payment shall be made as per actual quantities of executed works against Final bill.
 12. Conditional offers will not be accepted. The offer shall remain valid for 30days.
 13. Rates to quoted are inclusive of all taxes, duties, cartage, loading unloading and shifting to location as called for
 14. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor's side and interact with the IIITD Engineers, responsible for supervision of work, on regular basis.
 15. Contractor will take due permission for entry of all his workers in IIITD. No unauthorized person will be allowed to work inside.
 16. During execution of work, Engineer may make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
 17. All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Contractor and his workers to prevent spread of coronavirus failing which expulsion/ penalty shall be levied on the agency.
 18. The workers shall be scanned for temperature before entry as per norms and actions per policy taken.
 19. All workers are supposed to use identified utilities of the Institute only.
 20. Contractor will ensure proper clearance of malba/ rubbish / debris created due to the works and clear site following completion of the works.
 21. IIIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.
 22. Clarification/Queries, if any, can be addressed to email ID: admin-project@iiitd.ac.in phone no- 01126907563/564/565



Annexure-XX

“Exempted Bid Security Declaration Form”

Date: _____ Tender No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (signature of person whose name and capacity are shown)

Name: (complete name of person signing he Bid Security Declaration)

Duly authorized to sign the bid for an on behalf of (complete name of Bidder)

Dated on _____ day of _____ (date of signing) Corporate Seal

**Annexure-A****FINANCIAL BID**

**The Registrar
Indraprastha Institute of Information Technology, Delhi
Okhla Industrial Estate, Phase III
(Near Govind Puri Metro Station)
New Delhi, India – 110020**

Subject: Financial Bid for supply of Horticulture items.

Sir,

I/we have gone through the NIQ and terms & conditions, understood it fully and declare that I/we shall abide by the terms and conditions mentioned therein for supply of the items required.

BOQ for supply of Horticulture items					
S.no	Items	Unit	Quantity	Rate	Amount
1	Providing and stacking of Nauclea cadamba (Kadam) of height 150-165 cm. in big poly bag of size 25 cm as per direction of the officer-in-charge.	Nos	6		
2	Providing and stacking of Terminalia arjuna of height 150-165 cm. in big polybags of size 25 cm as per direction of the officer-in-charge	Nos	6		
3	Providing and stacking of Acacia auriculiformis of ht 150-165 cm in bag size of 25 cm as per direction of the officer-in-charge.	NOs	2		
4	Providing and stacking of Callistemon lanceolatus of height 150-165 cm. in big poly bags of size 25 cm as per direction of the officer-in-charge.	Nos	4		
5	Providing and stacking of Delonix regia (Gulmohar) of height 150-165 cm. in big poly bags of size 25 cm as per direction of the officer-in-charge.	Nos	6		
6	Providing and stacking of Plumeria rubra of height 120-150 cm. with 3-4 branches and thick stem in big size HDPE bags as per direction of the officer-in-charge.	Nos	5		
7	Providing and stacking of Plumeria alba of height 165-180 cm. with 3-4 branches and thick stem in big size HDPE bags as per direction of the officer-in-charge.	Nos	5		
8	Providing and stacking of Ficus benjamina (green) of height 150-165 cm., bushy with healthy branches and lush green foliage in big size HDPE bags as per direction of the officer-in-charge	Nos	48		
9	Providing and stacking of Ficus religiosa (Peepal) of height 150-165 cm. in big poly bags of size 30 cm as per direction of	Nos	4		



	the officer-in-charge.				
10	Providing and stacking of Ficus bengalensis (Bargad) of height 120-135 cm. in big poly bags of size 25 cm as per direction of the officer-in-charge.	Nos	6		
11	Providing and stacking of Ficus panda of height 30-45 cm. with 3-4 branches and healthy foliage in p.bag of size 20 cm as per direction of the officer-in-charge.	Nos	390		
12	Providing and stacking of Hamelia patens of height 30-45 cm. with 3-4 branches in poly bags of size 20 cm as per direction of the officer-in-charge.	Nos	540		
13	Providing and stacking of Gardenia jasminoides of height 45-60 cm. with 3-4 branches in earthen pots of size 20 cm as per direction of the officer-in-charge.	Nos	100		
14	Providing and stacking of Hibiscus rosasinensis of height 45-60 cm. with 3-4 branches in earthen pots of size 20 cm as per direction of the officer-in-charge.	Nos	220		
15	Providing and stacking of Bougainvillea (Variety Butiana, Lady Mary Baring, Mahara, Mohan, Scarlet Queen, Variegated, Glabra Formosa, Peruviana Odissi, Paratha, Subhra, Thimma, Spectabilis L.N Birla, Refulgens) of height 30 cm. to 45 cm. with 2-3 branches in 20 cm size of Earthen pots / Plastic pots & as per direction of the officer-in-charge.	Nos	160		
16	Providing and stacking of Calliandra, emarginata of height 45-60 cm. in earthen pot of size 20 cm as per direction of the officer-in-charge	Nos	600		
17	Providing and stacking of Ficus blackii (F.vivion) of height 45-60 cm. with 6-8 branches healthy foliage in earthen pots of size 25 cm as per direction of the officer-in-charge.	Nos	50		
18	Providing and stacking of Tecoma gaudichaudi of height 45-60 cm. in earthen pots of size 20 cm as per direction of the officer-in-charge.	Nos	600		
19	Providing and stacking of Tabernaemontana coronaria (Chandni single) of height 45-60 cm. in earthen pots of size 20 cm as per direction of the officer-in-charge.	Nos	60		
20	Providing and stacking of Thevetia nerifolia of height 30-45 cm. with 3-4 branches in poly bags of size 20 cm as per direction of the officer-in-charge.	Nos	80		
21	Providing and stacking of Putranjiva roxburghii of height 90-105 cm. in big polybag of size 25 cm as per direction of the officer-in-charge.	Nos	20		
22	Providing and stacking of Murraya exotica of height 45-60 cm. in poly bags of size 15 cm as per direction of the officer-in-charge.	Nos	160		
23	Providing and stacking of Quisqualis indicia of height 30 cm to 45 cm. in 20 cm size of Earthen pots / Plastic pots & as per	Nos	150		

**INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY DELHI**

(A state university established by Govt. of NCT of Delhi)

Okhla, Phase III (Near Govind Puri Metro Station), New Delhi-110020, INDIA

Telephone: +91 11 26907563/64/65 Website: <http://www.iiitd.ac.in>

	direction of the officer-in-charge.				
24	Providing and stacking of Termanilia Manataly of height 150-165 cm. in big polybag of size 25 cm as per direction of the officer-in-charge.	Nos	3		
	Total Amount (Inclusive all Taxes as GST, transportation VAT, Labour cess etc.)				

In words _____

I/we certify that information furnished above is true and correct. All the terms and Conditions mentioned in the tender/quotation documents are acceptable to us.

(Authorized Signature)

Name of the Authorized person: _____

Name of the Company: _____

Address of the Company: _____

Contact No: _____

Email Id: _____